



North Eastern Ohio Education Association

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September 5, 2013

David Conklin, President  
Wellington Education Association

Dear local president,

I hope that your school year is off to a good start. Enclosed is your packet for certifying delegates to this year's NEOEA Representative Assembly.

You should also be receiving delegate certification materials from OEA. Their packet is separate from ours: as president, you must certify delegates to the offices of both organizations. **OEA requires that local affiliates provide a copy of their ballot (#9 in their instruction sheet). Please note OEA's new requirements for additional information about local delegate election notices (#6 on their instruction sheet).**

Your delegates to the NEOEA and OEA Representative Assemblies are probably the most important links your local association has to your colleagues in other local associations. Delegates to the Representative Assemblies determine our budget, elect our officers, adopt our policies, and direct the operation of the organization. NEOEA's officers and Board of Directors strongly encourage your representation at these assemblies.

The size of each local association for the previous year determines the number of delegates to which it is entitled. Based on OEA's records showing 94 members last year, **we calculate that your members in the Wellington Education Association are entitled to elect 2 OEA/NEOEA delegates and 1 NEOEA delegates for a total of 3 potential delegates to the NEOEA Representative Assembly.** In addition, both OEA and NEOEA encourage locals to designate as many alternates as they have delegates. You should check your own membership records and the worksheet that follows to determine whether our calculations are correct.

Please use the attached form and the enclosed envelope to certify both your NEOEA and OEA/NEOEA delegates to the NEOEA office **by Tuesday, October 15.** Please be sure also to certify your OEA/NEOEA delegates to OEA in Columbus. **Notifying the OEA office does not certify your delegates for NEOEA; notifying our office does not certify your delegates for OEA.**

Sincerely,

William S. Lavezzi, Executive Director

Enclosures